

# Blood Product Administration Audit Tool

Site \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Patient Care Area: \_\_\_\_\_

Transfusionist \_\_\_\_\_

DIN/Unit Number: \_\_\_\_\_

Product: \_\_\_\_\_

Auditor: \_\_\_\_\_

PRINT name as it appears in LearningSuite

Verify The Following Items In the Blood Bank At the Time of Issue		Yes	No
1	A properly completed "Request for Transfusion" form is presented to the blood bank.		
2	A transfuse order is available in the LIS or documented on the telephone order log.		
3	The issuing tech wears gloves and appropriate PPE during the issue process		
4	The issuing tech performs a visual inspection of the blood product.		
5	The issuing tech verifies the recipient's transfusion history and ensure the blood product meets the recipient requirements.		
6	All blood bank testing is completed prior to blood product issue.		
7	The recipient has at least 2 ABO determinations on file at the time of blood product issue.		
8	The correct crossmatch procedure was performed, if indicated (IS or IS/AHG).		

Verify The Following Items at the Recipient's Bedside		Yes	No
9	The transporter delivered the blood product to the patient care area immediately or the blood product was removed from the pneumatic tube system within 10 minutes.		
10	A provider order for transfusion is available in the electronic medical record or on a downtime form.		
11	A signed consent form is in the recipient's medical record		
12	The recipient has a working intravenous line.		
13	Two qualified individuals (one must be the transfusionist) perform a bedside clerical check before the unit is spiked.		
14	The patient is wearing a correct hospital armband.		
15	The patient is wearing a properly completed and dated blood bank armband.		
16	The only fluid running through the same IV line as the blood product is saline.		
17	The patient information sticker remains on the blood product throughout the transfusion.		
18	The transfusionist stays with and observes the patient for the first 15 minutes of the transfusion.		
19	The transfusionist can list 3 symptoms of a transfusion reaction:	1	2
20	The transfusionist can list the immediate steps that will be taken if the patient experiences symptoms of a reaction.		3
21	The transfusion can state where the blood product bag is discarded following transfusion (red bag trash).		
22	Written instructions will be provided to the recipient if the patient will leave the hospital within 12 hours of transfusion.		

Verify The Following Items After Return to the Blood Bank		Yes	No
23	The T&S specimen is labeled properly per blood bank procedure.		
24	All testing reagents were quality controlled properly on the day the T&S specimen was tested.		
25	All reagents were used within their allowable expiration date (expired reagents may be used as allowed per procedure).		
26	The blood storage container was maintained at an appropriate temperature range.		

Verify The Following Items Retroactively and During Records Review		Yes	No
27	The transfusion start time is documented.		
28	The correct unit number and product type are documented.		
29	Vital signs are recorded at appropriate intervals [Pre-txn 0-30 min preceding start, 15 min (+/- 5 min), 2 hrs (+/- 15 min), transfusion stop (0-30 minutes after stop)].		
30	The unit was transfused within 4 hours of dispense time.		
31	The symptoms of transfusion reaction answer field is completed.		
32	The stop time of the transfusion is documented.		
33	The volume of blood product transfused is documented.		

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_