Add On Blood Work

• If a physician's office calls for add on lab work please check the Insurance tab, located under the order entry screen, in the LIS.

- If the patient is an **Out Patient <u>and</u> on Medicare or Humana** this will have to go through registration again before we can add on any of the requested labs.
 - If it does not fit the criteria above process as normal.
 - In order to add on any additional lab work please remind the physicians office to send us a new order with additional diagnosis to cover the test.
 - Registration will have to let you know if the lab work successfully went through the compliance checker.
 - If the lab work went successfully through the compliance checker we can add on the lab work and proceed as normal.
- If the lab work does not go through the compliance checker registration will be alerting the physician's office that the patient will need to come back in to be drawn again for their labs. This will allow registration to collect an ABN

(Advance Beneficiary Notice) from the patient so they will be responsible for the bill.

- This will help us stop writing off lab work that we are working hard to complete.
- If you have any questions please feel free to ask.

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Thank you. -Ellie

Version 1.00 Effective 2/15/2013